Paragraph #1 INTRODUCTION – 3-4 sentences

1. Hook (interesting statement, Quote, fact) NO CLAIM YET!

2. Background (describe the issue) NO CLAIM YET! Opponents say . . . , but others say . . .

Thesis / Claim (Answer the prompt and state the claim)
 We should because 1) ... 2) ... 3) (Do NOT use the #s!!) ...

Paragraph #2 BODY 5-7 sentences for your strongest justification WHY

4. Topic Sentence (general sentence about your position) There are several reasons why . . .

5. Evidence #1 for reason 1 (if researching Quote one source) One reason is that . . .

6. Commentary - Explain further (don't repeat) *When . . .*

7. Evidence #2 (if researching Quote a different source) Another reason is that . . .

8. Commentary - Explain further (don't repeat) *Since . . .*

9. Evidence #3 (ONLY If you have more evidence) *Last, ...*

10. **Commentary - Explain further (don't repeat) Even though...** [must have two sentences with a comma to avoid fragments]

11. Concluding sentence (Sum up your information) As we can see, . . .

Paragraph #3 Less important justifications 2 and 3 from your thesis

1. Topic Sentence (general sentence about your position) As a personal example, (it's okay to use "I" or "my" here)

2. Evidence #2 (if researching Quote a different source) Another reason is that . . .

- 3. Commentary Explain further (don't repeat) *Since . . .*
- 4. Evidence #3 (ONLY If you have more evidence) *Last, ...*
- 5. Evidence #4 (Quote one source) *This shows . . .*
- 6. Commentary +Concluding sentence *Obviously, . . .*

Paragraph # 4 COUNTER ARGUMENT

- 1. Topic Sentence (State the other side's strongest reason) Some say that ...
- 2. Reason for the opposing side(counter with evidence/logic) *They say this because . . .*
- 3. Rebuttal (refute other side) *This isn't (logical, the only solution) since* ...
- 4. Concluding sentence (restate your position) *Hence,...*

Paragraph #4 CONCLUSION

- Concluding Sentence (Summarize your claim, but don't copy your thesis)
 Overall,
- 2. Background (point out your strongest two arguments) The best reason for this is . . .
- 3. Contrast the opposition (point out your best defense against the other side) *Something we . . ., but in contrast we should . . .*
- 4. Call to Action (invite the reader to support you) and/or Dire Warning (Warn what might happen) We should [not] . . .
- Avoid "I think", "I believe" and "you" (try "We should")
- Address all 3 reasons and give logical reasoning to convince the reader
- Address the other side by pointing out how they are inaccurate or not the only option (Rebuttal)!